

# Delicia Catering Services Terms and Conditions

By engaging our catering services and submitting a deposit, the client agrees to the following terms and conditions:

## 1. Deposit and Booking Policy

- 1.1. A 50% deposit of the total bill is required to secure the date and time of the event.
- 1.2. The booking is confirmed only after the deposit is received.

## 2. Cancellation Policy

- 2.1. If the client cancels services within 11-14 days of the event date, a partial refund of the deposit may be provided.
- 2.2. If the client cancels services within 10 days of the event date, the 50% deposit is non-refundable.

## 3. Change of Service Requests

- 3.1. Requests to change the time, location, date, or services within 10 days of the event are subject to:

An additional percentage fee of the total bill (up to 15%), depending on the nature of the change.

The cost of added services, if applicable, with up to a 10% additional fee on those added services.

- 3.2. Accommodating such changes is subject to availability.

## 4. Buffet Setup Requirements

- 4.1. Buffet-style setups require 1-2 hours of setup time before the event begins.
- 4.2. If the venue does not permit early access, we will strive to set up as quickly as possible but cannot guarantee that food stations will be ready before guest arrival.

## 5. Additional Services

- 5.1. Plates, utensils, napkins, and cups are not included in our standard services.
- 5.2. These items must be requested as an additional service and will incur an extra charge.

## 6. Minimum Order Requirements

- 6.1. A minimum food and beverage order of \$800 is required for all drop-off catering services.
- 6.2. A minimum food and beverage order of \$1,200 is required for all buffet-style setups.
- 6.3. Orders that do not meet these minimums may be subject to a minimum spend adjustment or may not be accepted, depending on availability.

## 7. Final Payment and Late Fees

- 7.1. The final payment for services is due on the day of the event.
- 7.2. Payments made after the event date are subject to a 5% late fee for every 5 days the payment is delayed.

## **8. Client Responsibility for Rentals**

8.1. The client is responsible for all rented items used during the event.

8.2. The client will be billed for any rented items that are lost, broken, or damaged during the event.

## **9. Content Usage for Marketing**

9.1. Unless explicitly stated in writing by the client, Delicia reserves the right to photograph and/or capture content from the client's event.

9.2. Such content may be used on Delicia's social media platforms, website, and other advertising outlets strictly for marketing purposes.

9.3. The client may request specific content removal by contacting Delicia directly.

## **10. Pricing & Market Adjustments**

10.1. All pricing provided in proposals, menus, and communications is based on current market conditions and is subject to change without prior notice.

10.2. Due to fluctuations in ingredient costs, labor, rentals, and supply availability, Delicia Catering reserves the right to adjust pricing at any time prior to booking confirmation.

10.3. A booking is considered confirmed only upon receipt of a signed agreement and deposit.

10.4. Once confirmed, pricing will be honored as outlined in the agreement, except in cases of client-initiated changes to menu, guest count, service level, rentals, or overall event scope.

10.5. For events booked more than 180 days in advance, pricing may be subject to periodic review and adjustment based on market conditions. Any such adjustments will be communicated in advance and will remain reasonable.

## **11. Quote Validity**

11.1. All quotes are valid for 7 days unless otherwise stated.

11.2. After this period, pricing may be updated to reflect current market conditions.

## **Agreement to Terms**

By submitting the deposit, the client acknowledges they have read, understood, and agree to all terms and conditions outlined above.